



\_\_\_\_\_, \_\_\_\_\_  
Location Date

Dear family

\_\_\_\_\_  
Surname

Your son/daughter

\_\_\_\_\_, class \_\_\_\_\_  
Forename Name Class

school year

\_\_\_\_\_ is having lessons in a regular class.  
School year

For pupils of migrant background the German school system is often not easy due to the language. The texts in various subjects are often difficult and long. Other fellow pupils usually speak and understand the German language much better. As a teacher, I know that learning the German language needs a lot of time. It is very important to me that your child likes and enjoys going to school.

Therefore, there are help and support offers available for you.

### 1) Waiver of grades for pupils of migrant backgrounds

Waiver of notes means that pupils will have to write all the tests but will temporarily not get any notes. These pupils will also get no notes in their report.

**Important:** When notes are missing in the intermediate report (February \_\_\_\_\_ ) or in the annual report (July \_\_\_\_\_ ), a School Transfer Certificate for the following schools (M-Klasse, Wirtschaftsschule, Realschule, Gymnasium) **cannot be issued**.

### 2) Notes in the subject German as a Second Language (DaZ)

Pupils of migrant, who have linguistic difficulties will get a note in the subject German as a Second Language. The tests in the German as a Second Language are much easier than those in the normal German subject and are based on the content of the curriculum "German as a Second Language". Pupils who have attended school in Germany for a maximum of 6 years have got the opportunity to get a note in German as a Second Language.

It is, however, possible to apply for a note in the German subject if some parts of the regular German lessons have been attended in addition to the German as a Second Language.

(Anmerkung: vgl. § 15 Abs. 3 Satz 2 GrSO bzw. § 18 Abs. 3 MSO)



**We suggest for your son/daughter:**

Subject notes in DaZ.

**No** notes in the following subjects as yet:

Mathematic

English



\_\_\_\_\_



\_\_\_\_\_

**The Notes suspension...**

...applies until the intermediate school report.

...applies until the annual school report.

If you have any questions, please arrange for a talk with the class leader. The class leader will be happy to answer all your questions.

If you have any questions, please do not hesitate to contact us.

Yours sincerely,

\_\_\_\_\_  
Forename Name

\_\_\_\_\_  
Signature



**Feedback Form “Suspension of Notes” and DaZ-Marks**

**Name of pupil:**

\_\_\_\_\_

Surname, First Name

**Class:**

\_\_\_\_\_

Class

**1.**

I have received the suggestions for the suspension of the notes, and I would like to apply accordingly. I request the suspension of the notes in accordance with the suggestions from the teacher for:

Mathematic     English     \_\_\_\_\_     \_\_\_\_\_

**The Suspension of Notes...**

...applies up to the intermediate report.

...applies up to the annual report.

**2.**

I have taken notice of the grading of the notes in the subject DaZ.

**or**

I would like to apply a request for my son/daughter that he/she **does not** get a note in the subject “German as a Second Language” (= DaZ) but instead a note in the German subject.

\_\_\_\_\_

Location, Date

\_\_\_\_\_

Signature of Legal Guardian